



Gdansk, 18/4/2013

**Subject | Minutes of the 3rd Management Committee Meeting of
CYANOCOST Action (ES1105)
“Cyanobacterial blooms and toxins in water resources: Occurrence,
impacts and management”**

**Hotel Gdansk
Gdansk, Poland
26 April 2013**

1. Welcome – Participants.

The Chairs of CYANOCOST, Triantafyllos Kaloudis and Ludek Blaha welcomed all participants. A total of 45 participants attended the meeting (including the Action’s Rapporteur).

2. Adoption of the agenda

The draft agenda of the meeting as found in **Annex 2** (page 3, Agenda for 26/4/2013) was approved by the MC. It was decided by the MC that Kristel Panksep (Estonia) would keep notes for the minutes.

3. Presentation by the Action’s Rapporteur about assessment of CYANOCOST.

Dick Blaauboer, the Action’s Rapporteur gave short overviews on the main tasks of the COST rapporteur. He also emphasized the importance of CYANOCOST relationships with stakeholders and explained, how to involve them in the action. Blaauboer also presented some key points regarding the assessment of CYANOCOST by the ESSEM Committee.

4. Presentation by the STSM Manager

Prof. Zorica Svircev presented the progress in CYANOCOST STSMs. Svircev pointed out that according to COST rules, completed STSMs should be presented in the following MC meetings. A proposal was made from Svircev-Kaloudis that STSM results are presented in posters and also in CYANOCOST’s website.

MC3D1: The MC approves all STSMs so far and approves the presentation of STSMs in posters that will be included also in the website of CYANOCOST.

5. Presentations of WG progress and plans by WG leaders. - Approval by MC.



Working Group leaders and key presented their activities, progress and future plans (Linda Lawton, Kaarina Sivonen, Geoffrey Codd, Zorica Svircev, Petra Visser, Anastasia Hiskia, Luc Brient, Antonio Quesada). Jussi Meriluoto also presented the progress in development of the Handbook for analysis of cyanotoxins.

MC3D2: The MC unanimously approved all WG past activities and future plans as presented by WG leaders.

6. Budget and Grant Holder matters

Anastasia Hiskia and Theodoros Triantis presented the up-to-date use of budget, reimbursements and payments according to the approved work and budget plan. Hiskia and Triantis pointed out that there should be minor changes in the budget plan, i.e. transfer of small amounts from STSMs or other activities to “Meetings” so that we will be able to use exhaustively the grant.

Kaloudis presented a budget and work plan for the 2nd year of CYANOCOST.

Kaloudis also asked for a mandate for Chair, Vice Chair and Steering Committee (SC) to make decisions for activities and expenses for up to 3000 € each (Chair, Vice Chair) and up to 5000 €/year each, so that a faster and more efficient process can be followed for small amounts. For SC, a mandate of 10000 € was proposed.

MC3D3: The MC unanimously approved the up-to-date transactions and activities of the Grant Holder.

MC3D4: The MC approved the mandate of Grant Holder to make small transfers of amounts between categories of eligible costs, in order to use efficiently the budget, according to the approved working and budget plans.

MC3D5: The MC unanimously approved the budget and work plan for the 2nd year of CYANOCOST.

MC3D6: The MC unanimously approved the mandate of Chair and Vice Chair for decisions up to 3000 € each and up to 5000 € per year-each and a mandate to SC for decisions up to 10000 €.

7. Place and date of next meeting

Ludek Blaha and Triantafyllos Kaloudis asked for nominations of organizers for the 4th MC meeting of CYANOCOST. Blagoy Uzunov, on behalf of Maya Stoyneva’s group in Sofia University, proposed the organization of the meeting in Sofia, Bulgaria.

MC3D7: The MC unanimously agreed that Maya Stoyneva will host the next meeting in Sofia, Bulgaria. The exact dates will be fixed at a later time.

8. Other issues

MC3D8: The MC unanimously approved the organization by CYANOCOST of a 1-day satellite event within the ICCE 2013 Conference in Barcelona, Spain. The agenda, list of speakers, and other organizational and financial details are to be decided by the organizers of the event, Dion Dionysiou, Antonio Quesada and Triantafyllos Kaloudis.

9. Closing

The MC sincerely thanked Hanna Mazur-Marzec an excellent organization of the meeting. The Chair also thanked all MC members for their productive involvement, discussions and decisions and officially closed the 3rd CYANOCOST MC meeting.



List of Annexes

- Annex 1:** attendance list
- Annex 2:** meeting agenda
- Annex 3:** Budget plan – 2nd year

List of MC Decisions

MC3D1: The MC approves all STSMs so far and approves the presentation of STSMs in posters that will be included also in the website of CYANOCOST.

MC3D2: The MC unanimously approved all WG past activities and future plans as presented by WG leaders

MC3D3: The MC unanimously approved the up-to-date transactions and activities of the Grant Holder.

MC3D4: The MC approved the mandate of Grant Holder to make small transfers of amounts between categories of eligible costs, in order to use efficiently the budget, according to the approved working and budget plans.

MC3D5: The MC unanimously approved the budget and work plan for the 2nd year of CYANOCOST.

MC3D6: The MC unanimously approved the mandate of Chair and Vice Chair for decisions up to 3000 € each and up to 5000 € per year-each and a mandate to SC for decisions up to 10000 €.

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